

Vehicle Inspection

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Nev'll Fix It LTD
GARAGE AND MOT CENTRE

Fuel & Pollen Filter and should be changed every 2 years or 24000 miles whichever the sooner

Vehicle Reg.:

Make:

Model:

VIN:

Mileage: 0

Brake Fluid and should be changed every 2 years or regardless of mileage as per manufacturers Spec

Colour Key

Not Checked / Not Applicable



Satisfactory / No Issues



Advisory requires attention but not urgently



Requires urgent attention



Seat Covers - Mileage

Install Seat Covers And Floor Mats



Enter Mileage on Job Sheet



Check For Any Warning Lights and Note



Internal Cabin Checks

Check all interior switch functions



Check operation of instruments AND warning lamps



Check the front screen wash and wiper Functions



Check Windscreen For Damage



Check the rear screen wash wiper Functions (if fitted)



Check all interior and Panel lights working correctly



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Check all Exterior lights working correctly

Check horn working correctly

Check mirror condition / Operation (internal & external)

Check handbrake / park brake operation and travel

Damage Report Checks

Check for body damage

Check number plates (fitment and condition)

Interim Service - Underbonnet checks

Check and advise on any Oil or Water leaks

Visual check of fuel system for Leaks and Condition

Check timing belt replacement intervals & advise of Period

Underbonnet Top Ups and Charging Checks

Check Brake Fluid : Report and top up

Check Antifreeze Strength : Report and top up

Top Up Screen wash and Additive

Check For Fluid Leaks and Report

Top Up Power Steering Reservoir and check for leaks

Carry out Battery, Alternator & Starter Test

Vehicle Raised Checks

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Drain Engine oil and change Filter

Check steering rack gaiters condition

Check All shock absorber conditions and report

Check condition and security of all suspension components

Check vehicle chassis and structure for corrosion

Check condition of road springs

Exhaust Checks

Visually check and advise on condition of exhaust

Brake Check Visual

Check of brake pads for wear - Drivers side front (Visual Only)

Check Brake Disk Drivers side front (Visual Only)

Check of brake pads for wear - Passenger side front (Visual Only)

Check Brake Disk Passenger side front (Visual Only)

Check of brake pads for wear - Drivers side rear (Visual Only)

Check Brake Disk drivers side Rear (Visual Only)

Check of brake pads for wear - Passenger side rear (Visual Only)

Check Brake Disk Passenger side Rear (Visual Only)

Wheels & Tyres

Tyre Pressures Front & Rear **Pressures Front. : Rear**

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Enter Tyre Details

Tyre Size and Brand

Check and Adjust Tyre Pressures

Comments

Spare tyre & wheel/inflation kit

EXP DATE:

Check tyre condition and tyre depths - Drivers side Front

Comments

Check tyre condition and tyre depths - Passenger side Front

Comments

Check tyre condition and tyre depths - Drivers side Rear

Comments

Check tyre condition and tyre depths - Passenger side Rear

Comments

Does Vehicle Need Wheel Alignment

Tyre Depths - (O/S/F - N/S/F - O/S/R - N/S/R - SPARE) O/S/F - N/S/F - O/S/R - N/S/R - SPARE

Fill Oil and Note specs

Refill with fresh oil

OIL TYPE & Quantity

Doors and Catches

Check All openings for correct operation

Lubricate all hinges and locks inc Bonnet

Service light Reset

Reset vehicle service light - counters where applicable

Final Tech Checks

Have you added all comment to job sheet.

Images are attached

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Additional comments

Carry out final road test



Check all Hand prints Etc Cleaned



Reception Checks

Update Vehicle record with next Next Service-
Brake-Cambelt Info



Stamp service book



Service book missing



New service book supplied



Stamp printout of service schedule



Notified customers of all faults found



Wash & Hoover Vehicle

